

WOLFEBORO BUDGET COMMITTEE

November 14, 2012

Minutes

Members Present: John MacDonald, Chairman, Stan Stevens, Vice-Chairman, Linda Murray, Selectmen's Representative, John Burt, Matt Krause, Frank Giebutowski, Bob Tougher, Members.

Members Absent: Dave Senecal, Selectmen's Representative, Harold Parker, Robert Moholland, Brian Black, Members.

Staff Present: Dave Owen, Town Manager, Pete Chamberlain, Finance Director, Brenda LaPointe, Tax Collector, Barry Muccio, Director of Operations, Municipal Electric Department, Lee Ann Keathley, Secretary.

Chairman MacDonald called the meeting to order at 6:00 PM at the Wolfeboro Inn Ballroom.

AGENCIES

CASA (Court Appointed Special Advocate); \$500

John MacDonald stated the request was not recommended by the Town Manager or the BOS.

Sarah Bowen, Development Assistant, distributed the financial statements, 501C3 status and program information. She stated the agency serves 82% of abuse and neglect cases in NH, has 9 volunteers from Wolfeboro and serves 18 children through the Ossipee Family District Court. She stated the Division for Children, Youth & Families is the governing agency that refers clients to CASA. She stated the agency employees 24 staff and utilizes volunteers for the advocate positions. She stated the volunteers work directly with the social worker and file reports to the court.

John MacDonald asked what other communities in Carroll County contribute.

Sarah Bowen replied Wakefield and Ossipee in the amount of \$500 each.

John MacDonald questioned the location of the main office.

Sarah Bowen replied Manchester and noted satellite offices are located in Keene, Dover and Plymouth.

John MacDonald asked how much Manchester contributes.

Sarah Bowen replied \$9,000.

It was moved by Stan Stevens and seconded by Bob Tougher to grant funding in the amount of \$500 to CASA, 44176.830. Stan Stevens, Bob Tougher, Matt Krause, John MacDonald voted in favor. John Burt, Frank Giebutowski abstained. The motion passed.

Starting Point; \$1,751

Suzanne Indelicato stated the agency is requesting level funding and noted 7% percent of victims are Wolfeboro residents. She stated the agency is expanding the children's program and increasing their fundraising efforts.

GENERAL GOVERNMENT

➤ Executive

Referencing Cable Channel, Dave Owen stated the initial request was \$117,950 however, he recommended \$90,737 based on the 2012 revenues. He stated the BOS approved an increase to \$95,737. He stated the Town received \$10,000 in excess last year; noting such was placed in the General Fund.

Linda Murray stated an increase in revenue next year is anticipated however, the BOS was not willing to approve the request for \$117,950.

Peter Pijoan stated the minimum expected franchise fee is \$104,000. He stated it was his intention to provide medical benefits to one employee and hire one additional full time employee.

John Burt asked which events are televised.

Peter Pijoan replied Planning Board, Zoning Board of Adjustment, Board of Selectmen and Budget Committee meetings, bandstand concerts (Wolfeboro), school events and events from three local churches.

It was moved by Bob Tougher and seconded by John Burt to grant Cable Channel, 41301.381 funding in the amount of \$\$95,737.00. All members voted in favor. The motion passed.

Referencing Milfoil Treatment, Ken Marschner reviewed the history of milfoil treatment in Wolfeboro Bay and Back Bay. He stated NH DES resurveyed Back Bay in August 2012 and recommended chemical treatment of the bay and noted a funding request in the amount of \$43,500. He stated a grant application has been submitted and noted the funding request reflects the \$13,000 grant money in the event the grant is denied.

Dave Owen stated he recommended \$30,500 based on the issuance of the grant.

It was moved by John Burt and seconded by John MacDonald to decrease Milfoil Treatment, 41301.870 from \$43,500 to \$30,500 however, if the grant in the amount of \$13,000 is denied, the Budget Committee will review the original request for funding in the amount of \$43,500. John Burt, John MacDonald, Frank Giebutowski, Stan Stevens, Matt Krause voted in favor. Bob Tougher opposed. The motion passed.

Bob Tougher stated he opposes the motion because the treatment of milfoil is critical and affects real estate values and business.

It was moved by John Burt and seconded by Stan Stevens to decrease Advertising 41301.562 from \$4,000 to \$3,500. All members voted in favor. The motion passed.

Referencing Miscellaneous Operating Expense, John MacDonald stated he attended a workshop and was informed that a city/town cannot have such without specifically outlining the reason for the expenditure.

Linda Murray stated the funds are used for emergency purposes and requested DRA opinion on the matter.

Dave Owen stated some of the funds are spent on Employee Appreciation Day.

➤ **Town Clerk**

John Burt stated originally there was one full time and one part time employee in the office and the part time staff hours were increased to full time so the office could be kept open during the day. However, the office is closed for lunch.

Dave Owen stated the Town Clerk is an elected official and not under his control.

➤ **Finance**

No changes.

➤ **Technology, General Fund**

No changes.

➤ **Tax Collector**

No changes.

➤ **Assessing**

No Changes.

ELECTRIC DISTRIBUTION & GENERATION

➤ **Administration**

No changes.

➤ **Distribution**

No changes.

➤ **Generation**

Referencing Consultants, Barry Muccio requested the amount be reduced to \$10,000. With regard to monitoring well sampling at the power plant and Glendon Street property, he stated there is a company willing to be reimbursed out of the State's fund. He stated the Town will receive and review the bills and approve the contractor.

It was moved by Stan Stevens and seconded by John Burt to decrease Consultants, 43430.311 from \$80,000 to \$10,000. All members voted in favor. The motion passed.

- **Technology, Electric**
No changes.

Capital Outlay

- **Armory Parking Lot Pavement, 49201.730; \$43,800**
Barry Muccio stated the parking lot is cracking and heaving and noted the Department of Public Works recommended a 4” layer of pavement and a shim overlay.

The Budget Committee has requested additional information for the following;

- Miscellaneous Operating Expense, 41301.850; DRA opinion

It was moved by John Burt and seconded by Bob Tougher to adjourn the November 14, 2012 Budget Committee meeting. All members voted in favor.

Budget Committee meeting scheduled for November 27, 2012 at the Wolfeboro Inn Ballroom, 6:00 PM.

There being no further business before the Committee, the meeting adjourned at 8:04 PM.

Respectfully Submitted,
Lee Ann Keathley
Lee Ann Keathley

****Please note these minutes are subject to approval and amendments at a later date.**